



## **EMPLOYMENT OPPORTUNITIES**

**Employment Opportunities:** Employees interested in any of the positions listed below should contact the Recruiter in Human Resources at 928-537-6367. Request for Transfer forms are available in the Human Resource office. Interested employees will be given preference until the deadline for transfer requests.

### **Pharmacy Technician**

**Shift:** Varied                      **Hours:** Varied

**GENERAL DUTIES:** Responsible for providing operational support for the Pharmacy Department under supervision of the Pharmacists.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

Recurring work situations with occasional variations from the norm.  
A moderate level of complexity.  
Typical operation from established and well-known procedures.  
Performance of duties under a moderately high level of supervision.

### **Specific Job Skills & Mental Activities:**

This position requires knowledge of medical terminology, aseptic techniques and compounding, and operational knowledge of general equipment and office equipment in the Pharmacy department, including: fax, printer, phone systems, computer, and commonly used hospital computer programs (including Hospital Information Systems, MS Office, e-mail, and internet). Must be able to read, write, speak, and understand English. Must also be service oriented and have excellent computer skills, math skills, communication skills, customer service skills, organizational skills, multitasking skills, professional interpersonal skills, time management skills, the ability to prioritize work, and telephone etiquette.

### **EDUCATION AND TRAINING:**

High school diploma or equivalent (required)  
AZ State Board of Pharmacy CPhT licensure (required).  
Basic computer skills (required).  
CPR/BLS Certification (required)